

E 180 - GIFTS

Employees may not accept gifts from clients, subcontractors or suppliers with a sales value of more than a \$100.

Employees must not accept free trips or services from subcontractors or suppliers without approval of the President.

No employee is to offer gifts or special services to any federal, state, county or city official, employee or inspector beyond invitation to and payment of lunch. Any employee deviating from this policy is subject to immediate dismissal.