

E 300 - OVERTIME PAY

The policy of Bryant Group, Inc., for payment overtime is as follows:

Federal regulations require that if you are an hourly—paid employee you will be paid time and one—half for all hours worked in excess of 40 in a given week. This excludes time off, whether it is PTO, or any other time off. In other words, more than 40 hours must actually be actively worked, in order to receive overtime pay.

All overtime must be authorized in advance by the employee's immediate supervisor. If not, the overtime pay could be denied.