

S 200 - PUBLIC RELATIONS - NEWS MEDIA CONTACTS

Policy:

No employee will grant an interview or make comments to any member of the news media unless specific permission is granted by an Officer of the Company. This policy is being implemented to ensure that there is no misrepresentation in the Press of any actions of the our Company.

Procedure:

When approached by any member of the media, the correct course of action is to state **"No Comment"** to the questions and refer them to an officer of the corporation; as soon as is practical thereafter, an officer should be notified of the circumstances surrounding the request for an interview.